

# Howdenshire Forward

1 February 2007. Wellington Hotel, Bridgegate, Howden.

## MINUTES

### **Present:**

Hugh Roberts – Howden Town Council (**Chair**)  
Jonathan Taylor – Howden Resident  
Ros Taylor – Howden Resident  
Anne Shaw – MBED  
Paul Robinson – Gilberdyke Parish Council  
Reid Wilford – Howden Town Forum  
Lynn Woollen – Howden Secondary School  
Cllr Mark Preston – East Riding of Yorkshire Council  
Lorraine Vant – Howden Civic Society  
Charlotte Hursey – Resident  
Liz Jordan – Yorkshire Forward  
Keith Tinkler – Howden Town AFC  
Elaine Ward – Howden Town Forum  
Theresa Fearnley – Howden Civic Society  
Stuart Younger – East Riding of Yorkshire Council

### **1. Apologies:**

Ingrid Ridley – Howden Town Council  
Christine Burton – Howden Town Council  
Helen Holloway – Howden Town Council  
Jane Crossley – East Riding of Yorkshire Council  
Daphne D'Ark – Howden Town Council

### **2. Minutes of the previous meeting and matters arising:**

2.1. The minutes of the previous meeting were accepted as a true record, and there were no matters arising.

### **3. Paper on the set-up of the Partnership Board and Board processes:**

3.1 The paper was discussed and was broadly approved with acknowledgement of the need to have this formal structure in place to move the partnership forward. A number of concerns were raised however around issues such as school representation, importance of clarity around roles / expectations of Board members in the board set-up, clarity of other elements of the programme such as geographical area, focus etc, and ensuring the programme aligns with other strategic work in the area. The paper was approved with the following suggestions:

- Review the number of ‘hinterland’ parish representatives on the Board, with potentially up to four, to allow greater representation for the rural areas around Howden.
- Ask Howden School to consider whether they would be able to have a place on the Board and if they felt this would be appropriate.
- Ensure that the Partnership Agreement gives clarity around the issues raised regarding roles / responsibilities, area of operation etc.

#### **4. Update on projects from Action Groups:**

4.1 An update paper was distributed giving updates on the key projects being moved forward within the action groups.

4.2 Hugh Roberts, Chair of the Public Realm Action Group discussed key projects in this section, in particular highlighting areas of work around feeding into the Local Development Framework and reviewing the public realm around ‘gateways’ into Howden and key public spaces in both Howden and Gilberdyke. It was highlighted that for Gilberdyke this work could link into the Parish Plan for that area.

4.3 Paul Robinson, Chair of the Leisure, Recreation and Culture Action Group discussed key projects in this section, in particular highlighting developing work at the Ashes Playing Fields, which links to a new Howden Sports and Leisure Association and potential developments at the Shire Hall.

#### **5. Funding Update:**

5.1 An update was given on the Rural Target Fund 2006-07, highlighting that following the last meeting, an Appraisal Panel had been set up and had allocated the funds to two projects: £5,000 to the Minster Sculptures Project and £5,000 to a Youth Shelter Project at the Ashes Playing Fields. Unfortunately due to timescales, the latter bid was subsequently withdrawn and so with extremely tight timescales, the partnership had an unallocated £5,000 that was available, but only for projects that could be delivered within the financial year.

5.2 The meeting went on to discuss a number of possible projects that tied into the key delivery areas for the partnership and that would be eligible to apply for this funding. The projects and verdicts regarding each are listed below:

- Planters for the Market Square – This is a project being moved forward by Howden Town Council, linking in to the Partnerships public realm work and could be delivered in the timescales. The concerns raised at the meeting however were that putting fixed planters on the market square at this time may cause further parking problems, and may not be viewed by the community as a positive project. It was agreed that it might be sensible for this project to be pursued at a later stage.
- Howden Town AFC – Track resurfacing – This is a project being moved forward by Howden Town AFC to improve access to the sports fields, linking in to the Partnerships leisure and recreation work. While the partnership supported the project, it was felt that the need for planning permission would make this project

unfeasible in this financial year. It was recommended that the project be considered again for the 2007-08 Rural Target Fund.

- Howden Marsh improvements – This is a project being moved forward by Howden Town Council, linking in to the Partnerships tourism work, and could be delivered in the timescales. The partnership felt that this would be a positive project to help in increasing use of this area, and it was agreed to look into this project as a possible project for this financial year.
- Gilberdyke Playing Fields Project – This is a project being developed by the Gilberdyke District Leisure Association, linking in to the Partnerships leisure and recreation work, and may be deliverable in the given timescales. Partners supported this project and it was agreed to look into this project as a possible project for this financial year.

5.3 It was agreed to devolve authority for the approval of the details of the application forms from the two latter projects to the Chair and Partnership Co-ordinator, given the tight timescales.

## **6. Partnership Skills Programme Update:**

6.1 An update was given on the Great Messages workshop event, with the workshop report to be finalised shortly.

6.2 Information was given to the group about two training opportunities – the first a ‘Planning for Non-Planners’ event on Friday 30 March and the second an accredited ‘Great Workshops’ course, both available to partnership members. Partners should contact the Partnership Co-ordinator, Stuart Younger for further details.

6.3 An overview was given of the Learning Lab project, and it was reported to be going very well. The emerging discussion revealed that there was confusion amongst partners regarding the feedback process from the project. Anne Shaw agreed to contact CIDA to clarify the position on this, and report back to Stuart Younger in order to move this forward.

## **7. Communications Update:**

7.1 A draft of the leaflet was discussed by partners and was approved, with just one comment that the date of the AGM / Exhibition could be taken out so as not to time-date the leaflet. It was suggested that any minor amendments be e-mailed to Stuart Younger as soon as possible.

## **8. AGM and Exhibition Plan:**

8.1 A paper on initial proposals for the Partnership AGM and Exhibition was discussed and was broadly approved. Discussion took place around timing, with the feeling that Saturday morning would be the best timing for this, and also around location, with the suggestion that we look into use of Howden Minster for the event. Beyond these it was agreed that the Chair and Partnership Co-ordinator should continue to move plans forward.

8.2 Anne Shaw suggested there may be potential to run an element of the skills programme alongside this, to increase interest in the event, and it was agreed to look into this.

**9. Any Other Business:**

9.1 An update was given regarding the planning application for a supermarket on Hailgate, with the latest update being that the developers were looking to go to appeal on the planning decision, with a hearing expected in late March.

9.2 It was highlighted that the Heritage Open Day in Howden would be taking place on 8 / 9 September 2007 with a main theme of 'Transport'

9.3 It was requested that an overview of the partnership accounts be given at a future meeting

**Date of Next Meetings:**

Thursday 1 March 2007, 7pm, Wellington Hotel, Bridgeway, Howden

**Partnership Co-ordinator Contact Details:**

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