

MEETING NOTES

Job Title	Knarborough RMT
Project Number	11140408/PT1
Date	01 November 2004
Time	1830-2100hrs
Venue	Conyngham Hall
Subject	Knarborough Town Team Meeting
Client	Town Team
	Bill Hout (BH)
	Terry Maude (TM)
	Robert Aspin (RA)
	Paul Darley (PD)
	Kevin Hawkins (KH)
	June Cooke (JC)
	Peter Guest (PG)
	Gordon Renton (GR)
Present	Cherie Edwards (CE)
	John Smith (JS)
	Richard Hall (RH)
	Mark Hodgson (MH)
	Stuart Baillie, Lead Consultant (SB)
	Steven Leach, Lead Consultant (SL)
	Krishna Nair, Tourism Consultant (KN)
	Louise Rawlinson, Transport Consultant (LR)
	Richard Sherwood, Transport Consultant (RS)
Apologies	Anne Jones, Steve Jones, Trish Fraser, Paul Comerford (WSP).

MATTERS ARISING

1. Matters arising from previous meeting

Yorkshire Forward Lecture has been cancelled.

Funding Agency Seminar, Leeds venue tbc (30/11/04) Robert Aspin and Kevin Hawkins confirmed (Kevin happy to let Anne Jones participate should she wish to do so)

Partnership Development Presentation (1800-1930hrs 15/12/04) Peter Guest and Gordon Renton confirmed to attend.

Network Event, Thorpe Park Hotel (Evening of 19/01/04) Bill Hout, Robert Aspin, Cherie Edwards confirmed to attend.

ACTION

RA, KH, AJ?

PG, GR

BH, RA

2. Introduction to the Transport Consultants

BH introduced Atkins as the RMT Transport Consultants. Louise Rawlinson and Richard Sherwood of Atkins were introduced to the team. A full note of the transport discussion is attached as an appendix to this minute. The topics discussed were as follows:

- Progress on the Harrogate and Knaresborough Integrated Transport Study
- Traffic Circulation and the Proposed One Way System
- Rail Halt/New Station
- Car Parking
- Public Transport
- Other Transport Matters

LR acknowledged that the objectives of the RMT Town Team may be different from HBC/NYCC ITS and that other options/aspects will need to be explored in consultation with the Town Team.

LR acknowledged that the timehorizon between ITS (to 2016) and RMT (to 2030) is different and therefore RMT can consider longer term aspirations.

LR to consider the transport issues raised by the town team and keep the team up to date with progress on the ITS.

LR

3. Discussion Around Emerging Themes

BH tabled a useful paper proposing various projects under a number of themes.

RA tabled a potential project exploring the possibility of running a trolley train for the waterfront and improved park and ride.

CE praised those who had gone to the trouble of setting out their ideas on paper for the benefit of the group.

Discussion around the emerging themes resulted in the formation of seven theme groups with a 'theme leader' nominated for each:

Environment – **Bill H**, Peter G, Richard H, Paul D.

Tourism – Cherie E, Robert A, John S, Terry M, Krish N.

Sport & Leisure and Culture and Heritage (merged) – **Cherie E**, Terry M, Robert A and Gordon R.

Community – Bill H, **Terry M**, Kevin H, Richard H.

Business & Commerce – Terry, Cherie E, Richard H, **Robert A**.

Image of K and Vision – Kevin H, Cherie E, Robert A, **Richard H**.

Transport – Kevin H, **June C**, Peter G, Robert A, Paul D.

Agreed that the theme leader would co-ordinate views on each of the themes and develop this into a short summary paper (2 pages of A4). These summaries to be emailed to SB prior to the next meeting (15 November).

BH, CE,
TM, RA,
RH, JC.

4. **Progress on the Consultation Event**

Date for the initial consultation event was set as 8th December at the previous meeting. The date was re-examined.

Concluded that there should be two events to maximise attendance and effectiveness of the consultation:

- Saturday 4th December; and,
- Wednesday 8th December.

Volunteers were requested to assist in the events.

For 4th December: GR, RH, PG, KH, PD, TM, KN, BH, SL.

For 8th December: KH, BH, PG, AJ?, PD, JS, SB, SL.

All

BH advised that a Market Stall is available for the 8th December for use as a base for the consultation event. BH to establish availability for 8/12 and confirm the booking for both days.

BH

The option of a vacant shop was rejected as it was felt that this would be too restrictive and people might not come in and participate.

BH advised that Lynne Mee of HBC has offered her support in a publicity and promotion capacity to assist in promoting the Team's consultation activities.

Consultants have previously used publicity posters, newspaper adverts and local radio to publicise these events – some or all of these ideas should be considered for K. Word of mouth will be key and Town Team representatives should do their best to publicise the event with their contacts in the town.

All

Exhibition boards are being developed by the consultants and will be informed by the feedback from the theme groups.

Consults

It was recommended that these boards could be used as exhibition at village halls, schools etc to ensure that we reach the wider community particularly in the outlying villages.

5. **AOB**

BH stated that HBC have agreed to speed up the consideration of the CBRE Retail review for Harrogate and Knaresborough so that the Team's Retail Consultants can review the document as part of the retail study.

JS/BH meeting with K Youth Links this week and will liaise about options for this organisation to help progress consultation with young people in K.

TM requested that the Jubilee Pavilion be included in the 30 year vision.

PG expressed need to consult widely and involve other organisations not represented on the team.

Next Meeting 15th November 1830hrs at Conyngnam Hall.

Distribution: All