

Howdenshire Forward

7 December 2007. Wellington Hotel, Bridgegate, Howden.

MINUTES

Present:

Hugh Roberts – Howden Town Council (**Chair**)
Ingrid Ridley – Howden Town Council
Daphne D'Ark – Howden Town Council
Jonathan Taylor – Howden Resident
Ros Taylor – Howden Resident
Anne Shaw – MBED
Paul Robinson – Gilberdyke Parish Council
Jane Crossley – East Riding of Yorkshire Council
Stuart Younger – East Riding of Yorkshire Council

1. Apologies:

Liz Jordan – Yorkshire Forward
Christine Burton – Howden Civic Society
Helen Holloway – Howden Town Council
Cllr Mark Preston – East Riding of Yorkshire Council

2. Minutes of the previous meeting and matters arising:

2.1. Apologies were given for any confusion at the last meeting regarding the handing over of the administrative function for Howdenshire Forward from Liz Charnock to Stuart Younger.

2.2. Under section 7.1 of the previous minutes it was highlighted that there is currently no reserve representative from the partnership to attend the Market Towns Network events. Ingrid Ridley volunteered to take on this role, however was unable to make the December network meeting.

3. Paper on Setting up Sub-groups and Timescales for Partnership Development:

3.1. The paper was discussed and was broadly approved. Some concerns were raised about the number of people involved in the partnership to take on the work, and therefore the need to get more people involved in the partnership, how open local groups will be to be involved in the sub groups and whether there could be fewer sub-groups. It was agreed however that the recommendations in the paper be accepted as the starting point and the structure could evolve depending on how well different elements work. The following decisions were therefore reached:

- The Partnership Board and sub-group structure was agreed as the initial structure
- The terms of reference for the action groups were approved

- The sub-groups would be named Action Groups
- The authority to approve setting up of Action Groups and appoint initial Chairs was delegated to the Partnership Chair
- Ingrid Ridley volunteered to work with the Partnership Co-ordinator in drafting a Partnership Communications Plan
- The timescales for setting up the Partnership structure as described in the document were agreed.

4. Engaging with Young People Updates:

4.1. An update was given by the Chair on the Learning Lab project, describing the project – an interactive sounds-based project enabling a group of ten 14-19 year olds to feed in to the Renaissance programme by reflecting on the positives and negatives of the town. The project requires members of the partnership to work with the young people, to ensure the links are made and relationships developed with Howdenshire Forward. Paul Robinson, Ingrid Ridley and Anne Shaw were all nominated to be involved with this project, and a meeting is to be arranged by Stuart Younger to move this forward. It was also suggested that the feedback on the project ought to be a showpiece event to reflect the importance of this work in feeding into the local Renaissance Programme, and given the timings, the Partnership AGM could be an ideal opportunity for this.

4.2. An update was given by Paul Robinson on the Media Van project, describing the project – again an interactive scheme working with around four young people to explore their ideas about a specific subject or area. The Media Van would carry a cost, whereas at this stage the Learning Lab project is being offered without cost, so it was agreed to go ahead with the Learning Lab and potentially come back to this opportunity at a later date if it were felt to be relevant.

5. Rural Target Fund:

5.1. An update on expressions of interest made so far was given and it was announced that the deadline for expressions to come in had been extended until 15 December. The process from this stage on was also described to attendees and it was highlighted that there was a need for an Appraisal Panel made up from within the Partnership to assess bids. Hugh Roberts was nominated to be on this panel, but in lieu of other volunteers at the meeting it was delegated to Stuart Younger to identify other local people linked to the Partnership to be on the appraisal panel.

6. Rescheduling the Great Messages Workshop:

6.1. It was reported that the previously booked Great Messages workshop had been postponed due to low sign-up and there was discussion that this was due to clashes with other meetings and the length of the workshop (four hours on a weekday evening). It was agreed to re-book this event for Monday 22 January 2007 6pm-9pm and to aim to hold this at the Wellington Hotel in Howden.

6.2. It was also raised that there would be a need in January to put together a Plan of Partnership Skills for the next nine-month period. Anne Shaw will contact Hugh Roberts and Stuart Younger to discuss this in January.

7. Any Other Business:

7.1. It was requested that the Renaissance Co-ordinator list all his contact details on the meeting minutes (below).

7.2. It was requested that a copy of the timetable for the Local Development Framework be distributed with the meeting minutes.

7.3. It was reported that the Goole Courier had been in contact to run a story on the Renaissance Programme and the recruitment of the new Co-ordinator.

7.4. It was suggested that anybody doing other work in the town linked to the Renaissance Programme to keep the Renaissance Co-ordinator in the loop with this and ensure that Howdenshire Forward can retain a strategic focus by having an overview of different areas of work in the town.

Date of Next Meetings:

Thursday 1 February 2007, 7pm, Wellington Hotel, Bridgegate, Howden

Thursday 1 March 2007, 7pm, Wellington Hotel, Bridgegate, Howden

Partnership Co-ordinator Contact Details:

Stuart Younger
Howdenshire Renaissance Co-ordinator
East Riding of Yorkshire Council

01482 391689
07917 558945

Stuart.younger@eastriding.gov.uk

First Floor,
Customer Service Centre,
69 Hailgate,
Howden,
DN14 7SX